

# FIRST CONGREGATIONAL CHURCH OF SAUGATUCK

## Building Use Fees

296 Hoffman St | PO Box 633 | Saugatuck, MI 49453 | (269) 857-2929 | www.1stcongregational.net | office@1stcongregational.net

	Non-member	Member
<b>Sanctuary: maximum occupancy 250</b>	<b>\$500</b>	<b>\$250</b>
<b>Heritage Chapel: maximum occupancy 30</b>	<b>\$150</b>	<b>\$75</b>
<b>Fellowship Hall: maximum occupancy 104</b>	<b>\$250</b>	<b>\$125</b>
<b>Pastor: Funerals or Public Speaking</b>	<b>\$200</b>	<b>\$200</b>
<b>Musician</b>	<b>\$150</b>	<b>\$150</b>
<b>Sound System</b>	<b>\$50</b>	<b>\$50</b>
<b>Women's Fellowship Luncheon: supplies + fee</b>	<b>\$100</b>	<b>\$100</b>
<b>Parking Lot Rental: 20-25 spaces</b>	<b>\$175.00</b>	<b>\$87.00</b>
<b>Parking Lot Rental: Venetian, 4<sup>th</sup> of July weekends</b>	<b>\$300.00</b>	<b>\$150.00</b>
<b>Security Deposit: due when request is approved</b>	<b>\$100.00</b>	<b>n/a</b>
<b>Non-Profit or Small Party (up to 50): member price</b>		
<b><i>Please make checks payable to: First Congregational Church of Saugatuck.</i></b>		

### Building Requests

- Must be approved by the Board of Ministry. Meetings are held the second Tuesday of each month.
- If approved, the refundable security deposit of \$100 is due and covers any extraordinary clean-up or damage.
- The fee is due 30 days prior to the event.
- A refund is paid within 2 weeks after the event.

### Parking Lot

- Must be approved by the Board of Trustees. Meetings are held the second Tuesday of each month.
- If approved, the fee is due 30 days prior to the event.
- Lot signs will be put out at 8am and 7pm, or by arrangement. The lot closes at 11pm.
- Four handicapped parking spaces are available at the back of the church.

### Weddings

- See the separate wedding packet for fees and details.