

**FIRST CONGREGATIONAL CHURCH OF SAUGATUCK**  
**BOARD OF MINISTRY**  
**November 13, 2023**

**Call to order:** Moderator Brockington at 6:39pm

**Devotional:** Rev. Sarah Terlouw

**Present:** Gentry, Yff, Boyce, T. Terlouw, Brockington, Plapp; **absent:** Jewett, Rusiecki.

**Also Present:** Rev. Sarah Terlouw

**Minutes:** Motion to approve October 9 minutes as written (Boyce/T.Terlouw). Carried unanimously.

**Public Comment:** none

**Treasurer Report:** General Fund \$23,342, October expenses \$9927, October collections \$6983, unrestricted endowment fund \$57,581. October capital campaign \$2129, total capital campaign \$50,897. Parking lot collections through October are \$12,907.

**Moderator Report:** Policy manual revisions are still in process, Steps construction job description distributed.

**Clerk:** Discussion regarding big book, needs repair and/or electronic copy.

**Delegate Report:** MCCC meeting October 20 & 21 – Pastor Sarah, Wendy & Tom attended.

**Pastor Report:** \$2000 ticket sales from Halloween Concert. Fall planning meeting scheduled. Just for fun do a “Coffee hour cookbook” Dec 2<sup>nd</sup> – whootville parade. Candy cane tying party November 30<sup>th</sup> at noon. Need 400 candy canes and 2 wagons for the Christmas parade. Dec 21 Longest Night service 7pm. Dec 24<sup>th</sup> 10am Christmas lite service, Dec 24 7pm Christmas Candlelight service. Volunteers needed to help with Christmas eve light setup.

**Old Business:** Capital Campaign to end November 30<sup>th</sup>. \$41,000 spent on furnaces/AC units. \$12,000 remaining at this time. Phoenix Coating Systems has given an \$8200 estimate to recoat three sets of stairs across the front of the church. Discussion regarding steps – railings need to be removed then replaced, cement floating at handicap door to be done by a different company. Candlelight Concert discussion - Followup ideas: more music, more microphones, make it darker, advertise with a purpose.

**Captain Reports**

**Stewardship:** Cake and frosting for Christian Neighbors Thanksgiving Baskets, gifts of Love tree items due 12/10. Comfy cozy hats, scarfs, mittens also being collected.

**Worship Arts:** Choir November 19 singing Bless this House. Chimes 12/17 Away in a Manger, The Works of Christmas 12/24/23.

**Community Life:** Heritage Potluck 11/19, Cookie Exchange after worship 12/10.

**Congregational Care:** Absent, no report.

**Congregational Way:** Absent, no report

**Building:** No report

**New Business:** 2024 Budget review. Captain vacancies: Building, Congregational Way, Christian Education. Captain terms expiring Worship arts (Kristyn willing to serve), & Stewardship/Missions.

Next meeting: December 11<sup>th</sup> at 6:30pm

Meeting adjourned at 8:31pm.

Respectfully submitted by Kathy Plapp, clerk.