

**FIRST CONGREGATIONAL CHURCH OF SAUGATUCK**  
**BOARD OF MINISTRY**  
**October 9, 2023**

**Call to order:** Moderator Brockington at 6:43pm

**Devotional:** Rev. Sarah Terlouw

**Present:** Gentry, Yff, Boyce, T. Terlouw, Rusiecki, Brockington; **absent:** Jewett, Plapp.

**Also Present:** Rev. Sarah Terlouw

**Minutes:** Motion to approve September 11 minutes as written (Boyce/Rusiecki). Carried unanimously.

**Public Comment:** none

**Treasurer Report:** General Fund \$22,433, September expenses \$8143, September collections \$5371, unrestricted endowment fund 61,735. September capital campaign \$10,120, total capital campaign \$48,768. Parking lot collections through September are \$12,200.

**Clerk:** absent – big book updated. Will need to be replaced. Discussion followed re: saving electronic copy.

**Moderator Report:** Policy manual revisions are still in process.

**Delegate Report:** Absent, MCCC meeting October 20 & 21.

**Pastor Report:** Annual planning meeting coming up, communicate vision to congregation – project ideas: garden, legacy giving, revamp rooms between sanctuary and chapel, add French door dividers to back of sanctuary, replace pews, smaller sanctuary, redesign sanctuary & chapel, move offices upstairs, lighting, designated meeting space, natural scape for low maintenance, interior decorator front of sanctuary. Fall meeting set for 11/8. November activities: Bible study, Organ Blessing Recital, Heritage Sunday Potluck, deck the halls. December: Sanctified Art advent series, Whoville parade, Longest night service, Christmas Eve “lite” (Sunday am), and candlelight Christmas eve night.

**Old Business:** Two nursery candidates were interviewed. Kim Deboer was selected for the position. Should add diapers to dumpster weekly as a duty. November deadline set for Policy & Procedures Manual.

**New Business:** Capital campaign committee met. Bulletin board was updated. Carpet and signage/benches projects were put on hold. Funds raised cover Furnace & A/C and steps. Newsletter update was submitted. Halloween Candlelight concert ticket revenue will add to the capital campaign. Lots of candles and batteries were donated. Apple Cider and donut holes to be served. Concert Ad put in What’s Happening publication. Financial Planning/Estate Giving article in November newsletter. Church ad update in Commercial Record. Motion to approve 10/6/24 wedding request (Yff/Boyce) carried unanimously.

**Captain Reports**

**Community Life:** Cider and donut holes will be served after the Candlelight concert. November 3 week gratitude study, heritage Sunday potluck, Hanging of the greens, cookie exchange, Christmas Eve service, Whoville parade.

**Congregational Care:** Updated shepherd's list with new worshipers. Kristyn volunteered to be group 3 shepherd.

**Worship Arts:** Special music planned for Oct-Dec. Norm Steen to preach on November 5. Deck the halls set for Nov 25 after worship.

**Stewardship:** Christian Neighbors is collecting soup for October, Thanksgiving Basket donations will be assigned at their 10/19 annual meeting. Gifts of Love tree will be displayed.

**Congregational Way:** no report

**Christian Ed:** No report

**Building:** Cap installed on north parking lot water pipe. Kitchen sink leak needs repairs. Hoekstra Electric to install 3 light fixtures, repair hall light, and Ladies room fan. Also get quote for replacing sanctuary spot lights. Sandra to establish a key policy. Old choir risers and modesty panel to be removed from Sanctuary after Thanksgiving.

Next meeting: November 13<sup>th</sup> at 6:30pm

Meeting adjourned at 8:16pm.

Respectfully submitted by Phyllis Yff, acting clerk.