

FIRST CONGREGATIONAL CHURCH OF SAUGATUCK  
BOARD OF MINISTRY  
August 14, 2023

**Call to order:** Moderator Brockington at 6:37pm

**Devotional:** Rev. Sarah Terlouw

**Present:** Gentry, Yff, Boyce, T. Terlouw, Rusiecki, Brockington; **Absent:** Jewett, Plapp.

**Also Present:** Rev. Sarah Terlouw

**Minutes:** Motion to approve July 10 minutes as written (Boyce, Rusiecki). Carried unanimously.

**Public Comment:** none

**Treasurer Report:** General Fund \$17,426, Heritage Fund \$400,232, July expenses \$11,144, July collections \$7952, July capital campaign \$1586, total capital campaign \$36,858. Parking lot collections through July are \$6077. \$25,000 was transferred from Heritage Fund to Savings as we prepare for furnace installation.

**Clerk:** Three baptisms, two weddings and a funeral occurred in July and August. Records book to be updated. Peace Table Bible is newly released.

**Moderator Report:** Fiji travelers to present report in church newsletter, during service and at coffee hour.

**Delegate Report:** Absent, no report.

**Pastor Report:** Annual Kitchen licensing inspection upcoming on 8/23. We should plan a Food Safe training event in the Fall. New kitchen use partner will use the kitchen on Fridays to prepare meals along with an online video on preparation with uplifting messages for first responders. Meals can be preordered through Mama's Kitchen. Lakeshore Chorus will be renting a portion of the old upstairs Sunday school room for office space and music storage. White Caps game is upcoming. Douglas Cove services resume 8/20 then every 2<sup>nd</sup> Sunday at 2pm. Come and See Ice Cream Social set for September 10.

**Old Business:** Nursery Coordinator Job Description. Discussion followed re: name should be changed to Nursery Care Giver, ratios 1 adult for 4 toddlers, 1 adult for 2 infants; position reports to Pastor/Moderator; training to be provided by FCC – infant CPR, shaken baby, awareness of safe sleep, blood born pathogens, epi pen use; care giver will be vaccinated against childhood diseases and will go through a background check. FCC is an At Will Employer. Motion to approve the presented Nursery Care Giver job description with above changes (Rusiecki/Yff). Carried unanimously. Motion to accept with changes the Nursery registration sign in form (Brockington/Gentry). Carried unanimously.

October Fund Raiser: Candlelight Concert with Halloween themed music scheduled for October 27. Schedule mid month dinner and organ dedication. Motion to approve spending up to \$500 to host and

advertise candle light concert fundraiser in October (Brockington/Gentry). Carried unanimously. Budget transfer of \$500 from Special Music to Community Events.

### **Captain Reports**

**Building:** Tree/limb removal job on hold. Work completed to seal up eaves to prevent critters coming in. Electrician to be contacted to repair ballasts in kitchen and fellowship hall. Volunteers needed Nursery painting scheduled on 8/26. October and November dates discussed for yard cleanup and leaves.

**Community Life:** Bake sales at Music in the Park continue through the end of August. 21 lunches were provided to art vendors and business owners for Venetian. Fundraiser dinner October 14 and Isla baby shower on August 13.

**Congregational Care:** Birthday and Anniversary dates needed for newer attendees. Kathy, Cathy, Char & Connie send out cards.

**Stewardship:** Noisy offering 8/20 – need volunteers for counting.

**Worship Arts:** Special music set for end of August. Met Susan who is interested in a flute/piano duet.

**Congregational Way:** Absent, no report

**Christian Ed:** Continue with light activities in the prayer ground and moment for the family.

**New Business:** Furnaces/AC work to begin at end of August.

Meeting adjourned at 8:20.

Respectfully submitted by Phyllis Yff, acting clerk